



CITY OF HOUSTON

Inspections & Public Services
7125 Ardmore, Houston, Texas 77054
(832) 394-04601 Fax: (832) 394-0700

APPLICATION FOR A CERTIFICATE OF COMPLIANCE

Applications may take up to Twenty-one (21) business days (Monday- Friday) to process. The property must be in full compliance with the hearing order before a Certificate of Compliance can be obtained. Attach a copy of the hearing order to this application. Only completed applications will be processed.

Type of Order: ☐ Secure Only ☐ Minimum Standards/Property Violations

Property Address: _____

Property Type: ☐ Residential ☐ Commercial ☐ Multi-family ☐ Pool ☐ Vacant Lot

Applicant Name: _____

Preferred Method of Receipt: ☐ Mail ☐ Pick Up

Mailing Address: _____
(Street) (City) (State) (Zip Code)

Email: _____ Telephone: _____

Applicant Signature: _____ Date: _____

Applications are accepted Monday – Friday, between the hours of 8:00am – 4:00pm. The cost for a Certificate of Compliance is **\$70.00**, per hearing order. The cost must be paid in full; a partial payment will not be accepted. Check, Money Order or Cashier's Check accepted.

An inspection of the property is required. There must be access to enter the property. **Post the address of the property in the front yard of a vacant lot.** If a re-inspection is required, you must reapply for a Certificate of Compliance.

Neighborhood Services Use Only

Check/Money Order #: _____ Receipt #: _____ Date: _____

A copy of the receipt must be attached to this application.